

Ensure the Integrity of Digital Documents.

- ✓ Sign documents electronically
- ✓ Certify with time-and-date stamping
- ✓ Confirm delivery and receipt



A simple process for powerful capabilities.



Introducing a powerful web-based service offering secure document exchange, electronic signature and content authentication capabilities. Ideal for legally-binding or compliance-dependent transactions.



Remember how email changed your life?

The next wave of electronic document processing will forever free you from the burden of having to retreat to paper for signatures and certification.

The next wave is here.

Inscribe Office is a web-based document processing center that makes digital signing and content certification easy, reliable, and secure. With third-party verification provided by the U. S. Postal Service via the Electronic Postmark® (EPM), Inscribe Office is becoming the go-to destination for fast, simple processing of important business transactions.

**CONTRACTS ♦ AGREEMENTS ♦ TRANSCRIPTS ♦ OFFER LETTERS ♦ AUTHORIZATIONS
CLOSING DOCUMENTS ♦ INTELLECTUAL PROPERTY PROTECTION ♦ FINANCIAL TRANSACTIONS**

Inscribe Office is a fully-featured workflow management system offering a range of security and convenience options that can take you from simple e-signatures to complex multiple-party contracts, with or without content authentication.

Choose the options that are right for your business, or for a particular transaction

- ♦ Confirm signer identities
- ♦ Apply time-and-date stamping
- ♦ Obtain acceptance receipts
- ♦ Customize the signing sequence
- ♦ Add initials as well as full signatures
- ♦ Attach supporting documentation

Inscribe Office enables you to work electronically with the same level of integrity as paper-based processes. There's no software to install and no hardware to purchase or maintain. Access Inscribe Office using any web browser.*

Every business relies on documents requiring a high degree of confidence, compliance, and legal enforcement. Now you can bring the same speed and ease to signature and authentication based exchanges that email brought to general correspondence.

Try Inscribe Office and see how your business can

- ♦ Increase efficiency
- ♦ Streamline workflow
- ♦ Improve organization and tracking
- ♦ Control document access
- ♦ Speed transactions
- ♦ Maintain compliance
- ♦ Free-up administrative time
- ♦ Eliminate paper

To sign-up and learn more visit:
www.MyInscribe.com

*System Requirements

PDF reader capability
You may upload a PDF, or any Microsoft® Office document such as Word, Excel®, or Power Point®, which will automatically be converted to PDF.
A broadband internet connection.
An Internet browser.
Inscribe Office has been tested and found to work successfully with Internet Explorer (version 6.0 or higher) and Mozilla Firefox (version 1.5 or higher).

A service by **AuthentiDate®**

Authentidate Holding Corp.
300 Connell Drive, Suite 5100, Berkeley Heights, NJ 07922
(Main) 1-908-787-1700 (Fax) 908-673-9920
www.MyInscribe.com

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